

Marcham Village Hall

Hire rates from 1st April 2025

This document gives the charges for room hire in Marcham Village Hall which is part of Marcham Centre. The rates will apply from 1st April 2025 (rates until 31st March 2025 are included at the end of this document). The hire rate for any of the rooms in the Village Hall will depend on the type of user.

There are four categories of user:

Category	Examples
Standard	Bookings from users outside Marcham for commercial hire. Standard rate will apply to users/activities not in any other category.
Local user	A wedding reception, family reunion, birthday party or a funeral tea, where the principal hirer is from the local community. A booking by anyone which provides a service to members of the local community – for example a Zumba class where the majority of attendees are from Marcham.
Private user	Bookings by a hirer who is not from the local community for Private Purposes (not Commercial) for the Local user activities listed above.
Local Community Group	Such as: Marcham Cubs; Marcham Parochial Church Council; Marcham Parish Council; Marcham Society

MCG reserves the right to allocate any booking to the most appropriate category, at its discretion.

These rates below are per hour. The minimum hire charge for any one booking is for one hour in the Large Hall, Small Hall and for half an hour in the Meeting room, Hub and Kitchen. Bookings are made and charged in quarter hour units. The booked time should include any setting up at the start and tidying up at the end of the session, noting that a previous booking by another user may run up to the start time of your booking, and another booked user may follow immediately after your booking.

Under certain circumstances the booking may be moved to a larger room (for example from the small hall to the large hall) for operational reasons. In such a case, the booking will be charged at the rate for the room that was originally booked.

Hire rates from 1st April 2025

These rates are per hour. Bookings are made and charged in quarter hour units. The booked time should include any setting up and tidying up at the end of the session.

Weekday Rate £/Hr (Monday – Friday)

	Standard	Private	Local	Local Community Group
Large hall	60	26	26	18
Small hall	45	18	18	12
Meeting room	22	10	10	8
Hub	22	11	11	8
Kitchen (drinks/crockery only)	5	4	4	4
Kitchen (full catering/single user*)	20	12	12	12

* Expected to make provision for supply of hot water/crockery to other hall users

Week End Rate £/Hr (Saturday, Sunday, Bank Holidays)

	Standard	Private	Local	Local Community Group
Large hall	75	38	30	30
Small hall	50	27	20	20
Meeting room	25	15	12	12
Hub	25	17	13	13
Kitchen (drinks/crockery only)	10	5	5	5
Kitchen (full catering/single user*)	25	20	12	12

* Expected to make provision for supply of hot water/crockery to other hall users

Hire rates until 31st March 2025

These rates are per hour. Bookings are made and charged in quarter hour units. The booked time should include any setting up and tidying up at the end of the session.

Weekday Rate £/Hr (Monday – Friday)

	Standard	Private	Local	Local Community Group
Large hall	55.00	25.00	25.00	17.00
Small hall	39.00	17.00	17.00	11.00
Meeting room	20.00	9.00	9.00	6.00
Hub	22.00	11.00	11.00	6.00
Kitchen (drinks/crockery only)	4.00	3.00	3.00	2.00
Kitchen (full catering/single user*)	20.00	9.00	9.00	6.00

* Expected to make provision for supply of hot water/crockery to other hall users

Week End Rate £/Hr (Saturday, Sunday, Bank Holidays)

	Standard	Private	Local	Local Community Group
Large hall	63.00	35.00	28.00	17.00
Small hall	44.00	24.00	19.00	11.00
Meeting room	23.00	13.00	10.00	6.00
Hub	25.00	17.00	13.00	6.00
Kitchen (drinks/crockery only)	5.00	4.00	3.00	2.00
Kitchen (full catering/single user*)	23.00	13.00	10.00	6.00

* Expected to make provision for supply of hot water/crockery to other hall users